

2023 AIA Puerto Rico Firm of the Year Award

[Submitter Information](#)

<p>Thank you for applying for the 2023 AIA Puerto Rico Firm of the Year Award. Please provide the point of contact information regarding this application.</p>	
First Name *	
Last Name *	
Company Name *	
Phone # *	
Email Address *	

[Judging Criteria, Jury List & Release Form](#)

<p>The AIA Puerto Rico Firm of the Year Award recognizes one firm that has produced outstanding achievement in design, community services, education, and service to the profession and whose principal is an AIA Puerto Rico member. Projects, accomplishments, and service submitted must reflect a period of at least 10 years. The firm must have been under the direction of substantially the same principal or principals for a period of ten (10) years or more.</p>	
<p>Eligibility</p>	<p>The AIA Puerto Rico Firm of the Year Award is open to any individual firm, successor firm or organization of architects, in which the continuing collaboration among individuals of the firm has been the principal force in consistently producing distinguished architecture for a minimum of 10 years and whose home office is based in the Puerto Rico.</p> <p>Members of the AIAPR Board of Directors, Strategic Council, and members of their firms may not be nominated.</p>

<p>Deadline</p>	<ul style="list-style-type: none"> • The deadline for submission completion is as indicated on the Call for Entries • All deadlines are strictly observed • There is a non-refundable \$200.00 entry fee for this program
<p>Judging Criteria</p>	<p>The jury evaluates candidates based on how well they meet program criteria, which include how their contributions have:</p> <ul style="list-style-type: none"> • demonstrated great depth and breadth having a cumulative effect on the profession of architecture • produced work that is a product of a collaborative environment, consistently addressing the future of architecture while honoring its tradition • transcended or united specific areas of expertise • become widely known—by architects, designers, educators, and the public—for the quality of their work <p>Additional Considerations</p> <p>Throughout the submission, it is encouraged to highlight any aspects of the firm’s work or activities that may have reflected contributions or sensitivity concerning areas of special interest to the AIA.</p> <p>These might include such areas as diversity, sustainability, or the mentoring of emerging professionals, to the degree the firm has had the opportunity to address them, or as these topics may enhance the presentation. For instance, AIA juries include evaluating Honors & Awards submissions relative to the AIA Framework for Design Excellence. While submissions do not have to adhere entirely or fit comprehensively with all measures from the framework, submitters are strongly encouraged to consider their submission materials in this context. For additional information visit the AIA Framework for Design Excellence website.</p> <p>Please note if the candidate is selected as the AIA Puerto Rico Firm of the Year Award recipient there are obligations to participate in the following:</p> <ul style="list-style-type: none"> • Promotional Recognition in AIAPR communication channels

	<ul style="list-style-type: none"> • Recipient and/or representative to participate in sessions recognizing the AIA Puerto Rico Firm of the Year Award honor • Willingness to participate in the future as a juror on the AIAPR Gold Medal and the AIA Puerto Rico Firm of the Year Award Jury as well as other AIAPR related juries.
AIA Puerto Rico Firm of the Year Award Jury	<p>As announced in the Call for Entries.</p> <p>Communication with the jury from the time of submittal to completion of the jury process by the candidate or anyone acting on their behalf is inappropriate and is cause for disqualification.</p>
Terms and Conditions	<p>By agreeing below, I (the candidate) acknowledge that I have read and agree to the above terms and conditions.</p> <p><input type="checkbox"/> I agree</p>

Architecture Firm Information

Firm Name	Please provide the name of the firm as you wish it to appear on all announcements.
Firm Address	Street Address
	Zip/Postal Code
Firm Phone Number	
Firm Website	
Demographic information	All demographic information provided is confidential, and only used for statistical purposes.

<p>Nominator</p>	<p>AIA Components, Knowledge Communities, AIAPR Board and AIAPR members of the Institute may submit a nomination. The letter of nomination (s) must be included in your submission upload.</p> <p>Please select your nominator and fill out the required associated field.</p> <ul style="list-style-type: none"> <input type="checkbox"/> AIA Component <input type="checkbox"/> AIAPR Board of Directors <input type="checkbox"/> Individual Member(s) of the Institute
<p>Announcement Images</p>	<p>Should your candidate be selected as the recipient please provide five images from your submission to be used for the announcement on the AIA PR communication channels and upload them below. These photos are not for jury review and only for the use of the AIA PR.</p> <p>Photos must be:</p> <ul style="list-style-type: none"> • A .jpg file • 3200 pixels wide by 1800 pixels tall – photos must be landscape • A minimum of 72 dpi • No white border <p>Announcement images must be uploaded as a separate image.</p>
<p>Announcement Image #1 – Firm Group Image</p>	<p>Please provide a group photo of your firm's staff. (Insert Image thumbnail)</p>
<p>Announcement Image #2 – Project</p>	<p>(Insert Image thumbnail)</p>
<p>Announcement Image #3 – Project</p>	<p>(Insert Image thumbnail)</p>
<p>Announcement Image #4 – Project</p>	<p>(Insert Image thumbnail)</p>
<p>Announcement Image #5 – Project</p>	<p>(Insert Image thumbnail)</p>

[Reference Letters](#)

Reference Letters	<p>Exactly five reference letters are required, and there is the option for a total of seven letters.</p> <p>The letters should come from people who know the firm well and are able to verify and testify to their accomplishments.</p> <p>Reference letters must be:</p> <ul style="list-style-type: none"> • one-page, focusing on one or two aspects of the firm’s submission (two-page letters will be removed from your file and will not reviewed by the jury) • on company letterhead (retired or Emeritus members may use personal stationery) • signed • uploaded as a PDF file. <p>There are no restrictions on the selection of references. However, please note that it is in a candidate's best interest to demonstrate a broad range of support and influence (e.g., geographic distribution; limit references from a single source such as a firm or committee).</p>
Reference Letter 1	Full Name
	Email
Reference Letter 2	Full Name
	Email
Reference Letter 3	Full Name
	Email
Reference Letter 4	Full Name
	Email
Reference Letter 5	Full Name
	Email
Reference Letter 6	Full Name
	Email
Reference Letter 7	Full Name
	Email

[Materials for Jury Review](#)

<p>Upload Materials for Jury Review</p>	<p>Submit supporting documentation as a single PDF file and include the following:</p> <ul style="list-style-type: none"> • A one-page nomination letter, addressed to the jury chair, summarizing the firm's contributions • A brief biography of all firm principals and a history of the firm (max two pages) • Statement or list of the firm’s achievements and awards (max two pages) • Descriptive statements and images of the firm's work—including site plans—for each project represented accompanied by at least three images • Other miscellaneous material—including clippings and articles—is optional but may not exceed three pages
<p>Ready to Submit</p>	<ul style="list-style-type: none"> <input type="checkbox"/> I verify all the information associated with this entry is accurate and am ready to submit. <input type="checkbox"/> I understand once the submission is completed no further edits may be made.