



2023 AIAPR Design Honor Awards

Submitter Information

First Name	
Last Name	
Company Name	
Phone #	
Email Address	
Architecture Firm Credits	Please list all architectural firms that should be credited for public display should this project receive recognition.
Demographic information	All demographic information provided is confidential, and only used for statistical purposes.
Firm Size	Please indicate the size of the candidate firm: - 0-25 - 26-50 - 51-100 - 100-1000
Firm Demographics	If available, please provide gender demographic information pertaining to the nominated firm. (Ex. xx% Male; xx% Female)
Firm Demographics	Is the submitting firm an active signatory to the AIA 2030 Commitment? • Yes • No

Judging Criteria, Jury List & Release From

Deadline and entry fee	Please refer to call for Entries All deadlines are strictly observed.
Award Category	<input type="checkbox"/> The Award of Excellence for Built Work <ul style="list-style-type: none"> <input type="checkbox"/> New Work <input type="checkbox"/> Renovations & Additions <input type="checkbox"/> Urban Design <input type="checkbox"/> Historic Preservation & Restoration <input type="checkbox"/> Interior Architecture <input type="checkbox"/> The Unbuilt Design Award <input type="checkbox"/> Theoretical and Research Design Award <ul style="list-style-type: none"> <input type="checkbox"/> Professional <input type="checkbox"/> Student



	<input type="checkbox"/> Student Design Work Award
Project Name	Please provide the full name of the project. This name will be used in all publication materials should your project be selected.
Project Submission History	Is this project a resubmission or has it been submitted in the prior five years to another AIA program? If yes, please indicate the year and program submitted, and any recognition received when applicable.
Judging Criteria and Process	The jury evaluates entries based on how successfully projects have met their individual requirements. All projects must demonstrate design achievement; including a sense of place and purpose, of ecology and environmental sustainability, and of history.
Terms and Conditions	By entering my name below, I acknowledge that I have read and agree to the above terms and conditions. <input type="checkbox"/> I Agree
AIA Member ID #	

Collaborative Acknowledgements & Client Authorization

	It is the policy of the American Institute of Architects to promote and recognize high levels of collaboration between all members of the design team. (It is the policy of the AIA to list <u>only firm names, not individuals.</u>) The submitting architect must accurately and completely list all other parties including, but not limited to, Engineers, Interior Designers, Landscape Architects, Planners, and Programmers who were part of the project team, as well as the developer and Client/Owner (which may be an individual).
Client/Owner Name	
Confidential?	Would the client/owner like to remain anonymous? <input type="checkbox"/> No, the client/owner information may be used in accordance with AIA Policy. <input type="checkbox"/> Yes, the client/owner information is CONFIDENTIAL – NOT FOR PUBLICATION
Client Authorization	Client authorization must be received by AIAPR to avoid disqualification. Provide letter from client granting approval to enter this project into the AIAPR Design Awards Architecture Award.
Client/Owner Phone #	
Client/Owner Address	



Site Visit Contact Name	<p>Should the jury desire to perform a site visit, please designate the main contact person to coordinate the potential visit.</p> <p>Name: Title: Phone: Email:</p>
Project Team	<p>List all Engineers, Interior Designers, Landscape Architects, etc. who were part of the project team. <u>Please note that should this project be selected, all information that has been provided will be published and printed on our website and other publications. Changes and additions to names, firms, associates, etc. after the official announcement on any digital and print media are not guaranteed.</u></p> <p>Format as 'Type of Service: Firm Name' for example: Associate</p> <p>Architect: Firm Name Consultant: Firm Name; Engineer - Civil: Firm Name Engineer - MEP: Firm Name Engineer - Structural: Firm Name; General Contractor: Firm Name Landscape Architect: Firm Name</p>

Project Information

Project Address	
Completion Date	
Project area	What is the gross conditioned floor area (sq. ft.) of the project?
Project use/type	What is the primary use type of the project?
<p>Which of the following best describes your project site?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Brownfield <input type="checkbox"/> Not previously developed <input type="checkbox"/> Previously developed 	



Project Overview	Please describe your project emphasizing where applicable elements of design achievement including project intentions, programming requirements, and cost data. Word Limit: 500
Project History	Provide a timeline, and summary on how the project came to be including the client’s perspective from the start and what impact the project has made on the clients and the community. Word Limit: 500

Materials for Jury Review

Upload Materials for Jury Review	<p>Submittals must contain a minimum of 10 and a maximum of 20 PowerPoint slides per project. Slides may contain more than one image.</p> <p>Project images must be submitted in a single .PPT file, not to exceed 25 MB.</p>
Requirements	<p>When possible, images should include the building in use and the following in any order to best tell the jury your project's story:</p> <ul style="list-style-type: none"> • preservation/restoration projects (if applicable) may add an additional two pages (not to exceed 22 slides total for this upload) to provide the jury with sufficient information to differentiate between the original architects’ work and the newly altered, preserved, or restored work • one image showing each exposed side of the building or environment • one additional image showing the context of each exposed side of the building (may be omitted if the project's relationship to its context is defined clearly in other prints) • for a group of buildings, one image of the project is sufficient to illustrate the complete project, including its relationship to its environs • for projects involving exterior alterations, one image of each altered, exposed side together with one image of the same side before alteration (unless evidence is submitted on the unavailability of the latter) • at least one interior image for each major functional space • conceptual diagrams, elevations, floor plans, sections, and site plan (including North arrow) <p>Additional Tips</p> <ul style="list-style-type: none"> • composite pages are acceptable • text/notes on images/drawings are allowed • indicate the scale used on any drawings or plans • renderings need to be labeled as such, in particular those that may represent unbuilt elements of the project. • use of the maximum page limit is strongly recommended consistent



	<p>use of either a horizontal or portrait landscape is encouraged throughout the submission</p>
<p>Guidelines for PowerPoint Presentations</p>	<ul style="list-style-type: none"> ▪ NO identifying information may be present in the PowerPoint presentations regarding the entry or the entrant’s firm. ▪ All descriptions shall be typed in Arial font at a minimum of 10 pt size type on the right side of each slide. The layout or background of the presentation as given in the template shall not be changed. Should you choose to utilize additional space for images/use less space text that is permissible. ▪ The first image in the presentation shall include a title, along with the project’s square footage and location. ▪ Floor plans and a site plan or aerial photo are required. ▪ Include graphic scales and directional north arrows to ensure complete understanding of each project. ▪ A description of the project should include evidence of its positive impact on individuals and communities as well as its performance in accomplishing client/user goals. ▪ Presentations should not include sound, animation, video, panorama movies, hyperlinks, or links to other files. ▪ Must include a separate “Project Data Sheet” pdf. With project summary, overview, and history. ▪ All entry materials must be submitted to AIA PR through the link provided on the registration receipt sent via email (check your junk or spam mail if not received immediately). ▪ Browse your files to submit your: <ul style="list-style-type: none"> - PowerPoint Presentation Saved as “Entry Number.ppt” - Project Data Sheet Saved as “Entry Number_ID - Concealed ID Form Information is required during the online submission process
<p>Ready to Submit *</p>	<ul style="list-style-type: none"> <input type="checkbox"/> I understand that by checking this box, that should this project be selected, all information that has been provided will be published and printed on our website and other publications. Changes and additions to names, firms, associates, etc., after the official announcement on any digital and print media are not guaranteed. <input type="checkbox"/> I verify all the information associated with this entry is accurate and am ready to submit. <input type="checkbox"/> I understand once the submission is completed no further edits may be made and there are no refunds.